

Maryland Energy Administration
Clean Energy Program Manager
Job Description

Join the Maryland Energy Administration as we transform energy in the State of Maryland. You will have an unprecedented opportunity to work on the cutting edge of implementing Maryland's clean energy policies and programs. We are looking for the best and the brightest to join the team that is quickly making Maryland one of the nation's leaders in energy.

Responsibilities: The Clean Energy Program Manager will manage several programs designed to promote affordable, reliable and clean energy. The program manager, depending on experience and qualifications, will be responsible for:

- Overseeing specific MEA clean energy programs as assigned, or in concert with other program managers, such as wind, solar, geothermal, biomass, alternative fuels, transportation, and energy efficiency.
- Interfacing with State and National associations;
- Seeking economic development opportunities;
- Researching and writing position papers for clean energy policy;
- Identifying and evaluating funding opportunities and writing grant applications;
- Providing timely reports and maintaining dialogue with stakeholders throughout the state, in the region and at the Federal level.
- Developing and expanding the various clean energy markets (schools, communities, residential, renewable, etc.);
- Participating in discussions of and championing possible changes in legislative and policy options;
- Support the Clean Energy team by tracking and reporting on market penetration of clean energy in Maryland and the PJM region, as well as the effectiveness of renewable energy programs.

Qualifications: Candidates should have at least a bachelor's degree in environmental policy or engineering and preferably a master's degree in an energy, business, environmental field or law. Candidates must have at least two years of experience working on energy issues related to the items listed in the responsibilities section (above). Strong presentation, writing, and analytical skills are required. The person in this position is expected to keep track of metrics and statistics that demonstrate the importance of the activity being performed.

Successful candidates will have:

- Experience or educational background in clean energy and related issue areas.
- Experience with, and be ease in, meeting and interacting with senior business executives and managing government programs;
- Analytical acumen with which to understand industry and market trends for the clean energy markets;

- Ability to track metrics and statistics that demonstrate both the importance of the activity being performed and convey an understanding of their effectiveness in the promotion of clean energy;
- Excellent written and oral skills; well organized and able to meet deadlines, and work well with both internal staff and external parties.
- Experience with and a command of MS Office applications (Excel, Word, PowerPoint). Knowledge of and experience with database applications (such as Salesforce) is a plus.

To Apply: Please send a cover letter, resume, and salary requirements by email, with “Clean Energy Program Manager” in the subject line to MEAjobs@energy.state.md.us. Qualified candidates will receive notification of receipt. Only the top candidates will be invited to interview for the position.

Salary: Commensurate with experience.